





**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**

<b>Date:</b> 19 <sup>th</sup> May 2020		<b>Ref No:</b> 2045	
<b>Type of Operational Decision:</b>			
<b>Executive Decision</b> <input type="checkbox"/>		<b>Council Decision</b> <input type="checkbox"/>	
<b>Status:</b> Approved			
<b>Title/Subject matter:</b> Public Health Funeral Policy			
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:			
(i) within an Approved Budget		Yes	
(ii) in accordance with Council Policy		Yes	
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]		 Equality Analysis Form (Public Health)	
<b>Details of Operational Decision Taken [with reasons]:</b>			
<p>The Public Health Funerals Policy details the process, procedure and resources that the Council will follow to meet its statutory obligations under section 46 of the Public Health (Control of Diseases) Act 1984.</p> <p>The Policy document takes account of and makes reference where appropriate to additional considerations during the coronavirus covid19 pandemic.</p> <p>This Policy document was approved at a Silver Command meeting on 18<sup>th</sup> May 2020.</p>			
 Public Health Funeral Policy (appr			
<b>Decision taken by:</b>		<b>Signature:</b>	<b>Date:</b>

Joint Chief Finance Officer (CCG & LA)		
Interim Executive Director - Communities & Wellbeing		19..5.20
Head of Workforce – Communities & Wellbeing		
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		22.5.20
Lead Member		
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**